



## Community Project Funding Guidance

This year, the House Appropriations Committee will be accepting Community Project Funding (CPF) requests. These will be project-specific funding requests for towns, cities, municipalities, and nonprofit entities in Maine's 2nd District. Each office will be limited to ten Community Project Funding requests, though only a handful may actually be funded.

Community engagement and support is crucial in determining which projects are worthy of Federal funding. Only projects with demonstrated community support will be considered and our office will be required to present to the Appropriations Committee evidence of community support that were compelling factors in our decision to submit the request. Examples of these include, but are not limited to:

- Letters of support from elected community leaders (e.g. mayors or other officials);
- Press articles highlighting the need for the requested Community Project Funding;
- Support from newspaper editorial boards;
- Projects listed on State intended use plans, community development plans, or other publicly available planning documents; or
- Resolutions passed by city councils or boards.

Please note that only the below accounts are eligible for CPF requests so please review the criteria when determining whether or not your project can be funded. Each project request must be for Fiscal Year 2022 funds only and cannot include a request for multi year funding.

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## Which Programs are Eligible for Community Project Funding?

### Agriculture, Rural Development, Food and Drug Administration, and Related Agencies

#### Department of Agriculture Agricultural Research Service, Buildings and Facilities

The Agricultural Research Service (ARS) owns and operates laboratories and facilities across the United States. Many of these laboratories/facilities are decades old, have outlived their functional lifespan, and are badly in need of major repairs, renovation, or replacement. Facility requests must be for ARS-owned facilities or for facilities that will enhance ongoing ARS work. Requests can assist in the acquisition of land, construction, repair, improvement, extension, alteration, and purchase of fixed equipment or facilities as necessary to carry out the agricultural research programs of the Department of Agriculture. Project sponsors are encouraged to provide details on the research to be conducted, why the research is a high priority, as well as details on the modernization and why it is critical in carrying out the research.

Sponsors for ARS projects must be able to provide our office with the following information:

- Has the project received federal funding before and if so, how much, when, and from which agency or agencies and program(s)?
- What is the estimated start date of the project? How soon could the feasibility/engineering design phase commence? [mm/yy]
- Does the project have distinct and separable phases?
- What is the estimated completion date of the project? When does completion of construction occur? [mm/yy]

#### Department of Agriculture Community Facilities Grants

Community facilities grants can be used to purchase, construct, or improve essential community facilities, to purchase equipment, and pay other related project expenses. Essential community facilities include, but are not limited to, healthcare facilities, public facilities, public safety measures, educational services, or other community support services. Examples of eligible projects include; medical or dental clinics, towns halls, courthouses, childcare centers, police or fire departments, public works vehicles, or distance learning equipment. Any project must serve a rural area, which the account defines as "rural areas including cities, villages, townships and towns including Federally Recognized Tribal Lands with no more than 20,000 residents according to the latest U.S. Census Data." The request must demonstrate community support.

Community Facilities grants generally cannot be used to pay initial operating expenses or annual recurring expenses, refinance existing debt, pay interest, build or repair facilities in non-rural areas, or pay for construction costs of facilities that will be used for commercial rental space.

### Department of Agriculture ReConnect Program

ReConnect broadband pilot grants facilitate broadband deployment in rural areas. Grants funds can be used for the costs of construction, improvement, or acquisition of facilities and equipment needed to provide broadband service to rural areas without sufficient broadband access, defined as 10 Mbps downstream and 1 Mbps upstream. The area must be rural and lack sufficient access to broadband service. A rural area is any area which is not located within: (1) A city, town, or incorporated area that has a population of greater than 20,000 inhabitants; or (2) an urbanized area contiguous and adjacent to a city or town that has a population of greater than 50,000 inhabitants. Sufficient access to broadband is defined as greater than 90% of any rural area in which households have fixed, terrestrial broadband service delivering at least 10 Mbps downstream and 1 Mbps upstream. Mobile and satellite services will not be considered in making the determination of sufficient access to broadband. Stand-alone middle-mile projects are not eligible under the ReConnect Program. However, middle-mile facilities are eligible if they are needed to bring sufficient broadband service to all premises in the area.

Project sponsors are strongly encouraged to include all relevant information, including: the number of households, businesses, or farms that will be served in the area, what the performance of the service to be offered will be, and whether healthcare or educational facilities will be served.

# Commerce, Justice, Science and Related Agencies

## State and Local Law Enforcement Assistance—Byrne Justice Assistance Grants (JAG)

Byrne JAG Grants assist state, local, and tribal law enforcement efforts to prevent crime, improve the criminal justice system, provide victims' services, and other related activities. Community projects funded under this category must comply with the requirements cited in JAG statutes and be consistent with Justice Department guidance for the program. Historically, the Appropriations Committee has not funded vehicles or building construction or renovation as part of CPF under this account. Below are the links to the Department's guidance and frequently asked questions regarding Byrne-JAG:

- <https://bja.ojp.gov/program/jag/overview>
- <https://bja.ojp.gov/sites/g/files/xyckuh186/files/media/document/jag-faqs.pdf>

Sponsors of JAG projects must be able to provide our office with the following information:

- What is the total cost to complete the project?
- Is the requested project currently authorized in law? If yes, please provide a specific legal citation of such authorization.
- Are the proposed project activities consistent with the activities of the Federal agency?
- If the proposed project activities are not consistent with the activities of the Federal agency, why is the project being requested?
- Is this request consistent with all current statutory and regulatory requirements of Byrne Justice Assistance Grant recipients and subrecipients?
- Has the project been funded in the past?
- If the project has been funded in the past, how much funding has been provided to date?
- Any non-Federal sources of funding that have been or are fully anticipated to be applied toward the project, including any dollar amounts and timelines for funding.
- What is the estimated start date of the project? (mm/dd/yy)
- What is the estimated completion date of the project? (mm/dd/yy)
- Please describe the current developmental status of this project.

## Community Oriented Policing Services (COPS) – Technology and Equipment

Funding will be provided for community project grants for State, local, and tribal law enforcement to develop and acquire effective technologies and interoperable communications that assist in investigating, responding to, and preventing crime, provided that such equipment meets the applicable requirements of the National Institute of Standards and Technology (NIST) Office of Law Enforcement Standards (OLES).

This funding will allow recipients the opportunity to establish and enhance any of a variety of technical equipment and/or programs to encourage the continuation and enhancement of community policing efforts within their jurisdictions. These projects should help improve police effectiveness and the flow of information among law enforcement agencies, local government service providers, and the communities they serve.

Historically, the Appropriations Committee has not funded vehicles or building construction or renovation as part of community project funding under this account. Recipients of community project funding under this account may not subgrant to other organizations or agencies.

Sponsors of COPS projects must be able to provide our office with the following information:

- Has the intended recipient received any COPS or Byrne-JAG funds at any time in the past ten years?
- What is the total cost to complete the project?
- Is the requested project currently authorized in law? If yes, please provide a specific legal citation of such authorization.
- Are the proposed project activities consistent with the activities of the Federal agency?
- If the proposed project activities are not consistent with the activities of the Federal agency, why is the project being requested?
- If the project has been funded in the past, how much funding has been provided to date?
- Any non-Federal sources of funding that have been or are fully anticipated to be applied toward the project, including any dollar amounts and timelines for funding.
- What is the estimated start date of the project? (mm/dd/yy)
- What is the estimated completion date of the project? (mm/dd/yy)
- Please describe the current developmental status of this project

## National Oceanic and Atmospheric Administration (NOAA) - Operations, Research, and Facilities

Community project funding for NOAA will only be considered within the Operations, Research, and Facilities (ORF) account. This account does not fund construction projects, and as such, any such requests will not be considered. Requests for funding will be considered for research, demonstration, or education projects performed by external partners or for prioritizing NOAA internal funds for geographically specific projects. Any such project must be aligned with NOAA's mission and within their existing authorities.

The Appropriations Committee will not entertain requests for community project funding for the National Weather Service or the Office of Marine and Aviation Operations. Coastal Zone Management funds are distributed to states on a formula basis and will not be considered for community project funding. Historically, the Committee has not funded vehicles or building construction or renovation as part of community project funding under this account.

Sponsors of ORF projects must be able to provide our office with the following information:

- Has the intended recipient received any competitive grant funding or other funding from NOAA at any time in the past ten years? If yes, in what fiscal years and for what purposes?
- What is the total cost to complete the project?
- Is the requested project currently authorized in law? If yes, please provide a specific legal citation of such authorization.
- Are the proposed project activities consistent with the activities of the Federal agency?
- If the proposed project activities are not consistent with the activities of the Federal agency, why is the project being requested?
- If the project has been funded in the past, how much funding has been provided to date?
- Any non-Federal sources of funding that have been or are fully anticipated to be applied toward the project, including any dollar amounts and timelines for funding.
- For any science research project request, please provide the name of the individual who is anticipated to be the Principal Investigator for the research project, as well as a link to such person's curriculum vitae, and a list of this person's peer-reviewed publications related to the topic of the requested research project.
- What is the estimated start date of the project? (mm/dd/yy)
- What is the estimated completion date of the project? (mm/dd/yy)
- Please describe the current developmental status of this project.

## National Aeronautics and Space Administration (NASA) - Safety, Security, and Mission Services

Funding must be for activities consistent with and supportive of the work of NASA's mission directorates and within the agency's authorities, such as STEM education activities and scientific research. Funding for building construction or renovation projects will not be considered for community project funding.

Sponsors of NASA projects must be able to provide our office with the following information:

- Has the intended recipient received any competitive grant funding or other funding from NASA at any time in the past ten years? If yes, in what fiscal years and for what purposes?
- What is the total cost to complete the project?
- Is the requested project currently authorized in law? If yes, please provide a specific legal citation of such authorization.
- Are the proposed project activities consistent with the activities of the Federal agency?
- If the proposed project activities are not consistent with the activities of the Federal agency, why is the project being requested?
- If the project has been funded in the past, how much funding has been provided to date?
- Any non-Federal sources of funding that have been or are fully anticipated to be applied toward the project, including any dollar amounts and timelines for funding.
- For any science research project request, please provide the name of the individual who is anticipated to be the Principal Investigator for the research project, as well as a link to such person's curriculum vitae, and a list of this person's peer-reviewed publications related to the topic of the requested research project.
- What is the estimated start date of the project? (mm/dd/yy)
- What is the estimated completion date of the project? (mm/dd/yy)
- Please describe the current developmental status of this project.



## Defense

### Research, Development, Test, and Evaluation - Army

CPF from this account may be used to enhance the Army's scientific and technical knowledge through research, development, test, and evaluation funded by the Department of Defense (DOD) and performed by industry, universities, federal laboratories, and others. Please note that the most likely recipients of funds from this account will be universities conducting research with a DOD element.

### Research, Development, Test, and Evaluation - Navy

CPF from this account may be used to enhance the Navy's scientific and technical knowledge through research, development, test, and evaluation funded by DOD and performed by industry, universities, federal laboratories, and others. Please note that the most likely recipients of funds from this account will be universities conducting research with a DOD element.

### Research, Development, Test, and Evaluation - Air Force

CPF from this account may be used to enhance the Air Force's scientific and technical knowledge through research, development, test, and evaluation funded by DOD and performed by industry, universities, federal laboratories, and others. Please note that the most likely recipients of funds from this account will be universities conducting research with a DOD element.

### Research, Development, Test, and Evaluation - Space Force

CPF from this account may be used to enhance the Space Force's scientific and technical knowledge through research, development, test, and evaluation funded by DOD and performed by industry, universities, federal laboratories, and others. Please note that the most likely recipients of funds from this account will be universities conducting research with a DOD element.

### Research, Development, Test, and Evaluation - Defense-Wide

CPF from this account may be used to enhance DOD's scientific and technical knowledge through research, development, test, and evaluation funded by the Department of Defense (DOD) and performed by industry, universities, federal laboratories, and others. Please note that the most likely recipients of funds from this account will be universities conducting research with a DOD element.

DOD project sponsors will be required to provide our office with the following information:

- A description of the desired outcome of the project and how it would benefit the Department of Defense.
- List the line number and Program Element number proposed to fund the project.
- If an existing project, has it previously received federal funding? If so, identify the account, amount of funding, and fiscal year.
- The total cost of the project.
- Required funding in future years and source of that funding.

## Energy & Water Development and Related Agencies

The Appropriations Committee will only consider Community Project Funding requests in the Energy and Water Appropriations bill that have been [authorized](#) in the following accounts:

### Corps of Engineers

- Investigations - The Army Corps uses funds in this account for various studies ranging from flood and storm damage reduction, coastal storm damage, navigation, environmental restoration studies, and coastal resiliency.
- Construction - The Army Corps uses funds in this account for technical aspects of engineering, construction management, environmental protection and restoration, operations, maintenance and repair activities.
- Mississippi River and Tributaries - The Army Corps uses funds in this account specifically for projects that are a part of the Mississippi River and Tributaries Project
- Operation and Maintenance - The Army Corps uses funds in this account for activities to maintain Corps-constructed water infrastructure.

### Bureau of Reclamation

Water and Related Resources - funds most agency activities, including construction, operation and maintenance, dam safety, and ecosystem restoration as well as Indian water rights settlements and most Reclamation programmatic and grant authorities.

# Financial Services and General Government

## Small Business Administration, Small Business Initiatives

This account funds support of small businesses, such as entrepreneur training, workforce development, counseling, research, and construction or acquisition of facilities. Project recipients must be other units of government or nonprofit organizations to be considered eligible.

Sponsors of Small Business Initiatives projects must provide our office with the following information:

- What is the total cost of the project? Please include funding requested broken out by discrete activity, if applicable.
- If the request does not fully fund the project, describe where the remaining funding comes from to fund the project.
- If the appropriations committee is not able to provide the full amount of funding requested, can this project start in a limited capacity?
- Is this a new or ongoing project?
- Please provide a history of funding for the project, including Federal, state, or local government; non-profit; corporate.
- Are there matching funds associated with the requested funds? If yes, please list the source(s) and amount(s).
- Will the funds go to an organization that will make sub-grants of those funds to other organizations? If yes, please list the sub-grantees.
- Is the project a capital project or will the funds support operating costs?
- Provide the oversight and management structure, including accountability measures, of the project. Who will oversee and be accountable for the administration/management of the project?
- What performance standards will be used to evaluate whether the program or project supported by the funds meets its mission?

# Homeland Security

## Pre-Disaster Mitigation Projects

The Pre-disaster Mitigation (PDM) program provides technical and financial assistance to states and local governments for cost-effective, pre-disaster hazard mitigation programs to reduce injuries, loss of life, and damage and destruction of property. Only projects that meet the requirements detailed in the most [recent](#) Notice of Funding Opportunity for the Building Resilient Infrastructure and Communities (BRIC) grant program will be considered for funding, including the cost-share requirement and environmental and historic preservation requirements, as applicable. For any projects designated for funding in the final fiscal year 2022 Homeland Security Appropriations Act, the state agency responsible for administering mitigation grants in the requestor's state must submit an application to the Federal Emergency Management Agency, and that entity will serve as the administrative agent for the grant. Therefore, all project proposals must be accompanied by a letter of support from the appropriate state agency affirming that it believes the project is eligible.

Sponsors of PDM projects must be able to provide our office with the following information:

- Is the requesting jurisdiction a state, Indian tribal government, local government, or territory as defined by section 102 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5122)?
- Is the proposed project eligible under the most recent Notice of Funding Opportunity for the Building Resilient Infrastructure and Communities grant program?
- Can the requesting jurisdiction provide the required non-federal cost share, consistent with 2 CFR Sections 200.29, 200.306, and 200.434?
- Can the requesting jurisdiction provide a Cost-Benefit Analysis or other documentation that validates cost-effectiveness, which is defined by FEMA as having a Benefit-Cost Ratio (BCA) of 1.0 or greater? A non-FEMA BCA methodology may only be used if pre-approved by FEMA in writing.
- Is the proposed project consistent with the goals and objectives of a FEMA-approved state, territorial, or tribal mitigation plan and the adopted mitigation plan of the local jurisdiction?
- Can the recipient describe how the project provides long-term permanent risk reduction, i.e., it is not used for emergency protective measures?
- Can the recipient describe how the project takes into account future conditions?
- Can the recipient describe how the project supports the needs of vulnerable populations?
- Does the recipient specifically encourage the adoption and enforcement of the latest disaster resistant building codes?

## Nonprofit Security Grant Program Projects

This grant program provides funding support for target hardening and other physical security enhancements and activities to nonprofit organizations that are at high risk of terrorist attack. The intent is to integrate nonprofit preparedness activities with broader state and local preparedness efforts. It is also designed to promote coordination and collaboration in emergency preparedness activities among public and private community representatives, as well as state and local government agencies.

Only projects that meet the requirements detailed in the most recent [Notice of Funding Opportunity](#) and the [Preparedness Grants Manual](#) for the Nonprofit Security Grant Program (NSGP) will be considered for funding. For any projects designated for funding in the final fiscal year 2022 Homeland Security Appropriations Act, the respective state administrative agency (SAA) must submit an application to the Federal Emergency Management Agency, and the SAA will serve as the administrative agent for the grant. Therefore, all project proposals must be accompanied by a letter of support from the appropriate SAA affirming that it believes the project is eligible.

Sponsors of Nonprofit Security Grant Program projects must be able to provide our office with the following information:

- Is the entity for which funding is proposed a non-profit organization as described under section 501(c)(3) of the Internal Revenue Code of 1986 and exempt from tax under section 501(a) of such code?
- Is the proposed project eligible under the Nonprofit Security Grant Program per the most recent Notice of Funding Opportunity and the Preparedness Grants Manual?
- Is the entity for which funding is proposed able to demonstrate that it is at high risk of a terrorist attack?

## Emergency Operations Center Grant Program

The Department of Homeland Security (DHS) Emergency Operations Center (EOC) Grant Program is intended to improve emergency management and preparedness capabilities by supporting flexible, sustainable, secure, strategically located, and fully interoperable EOCs with a focus on addressing identified deficiencies and needs.

Only projects that meet the requirements detailed in the most recent [Notice of Funding Opportunity](#) for the Emergency Operations Center Grant Program, including the cost-share requirement and environmental and historic preservation requirements, as applicable, will be considered for funding. For any projects designated for funding in the final fiscal year 2022 Homeland Security Appropriations Act, the respective state administrative agency (SAA) must submit an application to the Federal Emergency Management Agency, and that agency will serve as the administrative agent for the grant. Therefore, all project proposals must be accompanied by a letter of support from the appropriate SSA affirming that it believes the project is eligible.

Sponsors of EOC projects must be able to provide our office with the following information:

- Is the requesting jurisdiction a state, Indian tribal government, or local government as defined by section 102 or 602 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 USC 5122, 5195a?
- Is the proposed project eligible under the most recent Notice of Funding Opportunity for the Emergency Operations Center Grant Program?
- Can the requesting jurisdiction provide the required 25 percent non-federal cost share?
- Is the requestor in a position to enhance their emergency management capabilities and address their Emergency Operations Center needs?

## Interior, Environment, and Related Agencies

### Land Acquisition Through the Land and Water Conservation Fund

Federal acquisition of lands and water and interests therein must be for the purpose of land and habitat conservation and the encouragement of outdoor recreation, as established by the Land and Water Conservation Fund (LWCF) Act of 1965. Land acquisition project requests funded from the LWCF should be requested through the agency that would manage the land being acquired. The four land management agencies are: within the Department of the Interior, (1) the Bureau of Land Management, (2) the Fish and Wildlife Service, (3) the National Park Service; and within the Department of Agriculture, (4) the Forest Service.

Third party organizations (i.e. The Nature Conservancy, Trust for Public Land, etc.) frequently participate in the federal acquisition process by coordinating the negotiation and purchase of tracts. If the project you are requesting involves a third-party organization, please be mindful that funding for a land acquisition project goes to the agency that will manage the land. The Great American Outdoors Act of (Public Law 116-152) and the Consolidated Appropriations Act, 2021 (Public Law 116-260) mandates that the president submit, along with the upcoming fiscal year's budget request, proposed and supplemental project lists. The Committee will look favorably upon requests for projects that appear in either of these lists.

LWCF project sponsors must provide our office with the following information:

- Amount requested
- Total project cost
- Can the project obligate all of the appropriated funds within 12 months after enactment?
- Estimated start and completion dates for the project
- Is the requested project on either the president's proposed or supplemental LWCF project list submitted by the agency?



## State and Tribal Assistance Grants (STAG)

These grants fund local wastewater and drinking water infrastructure projects. This includes construction of and modifications to municipal sewage treatment plants and drinking water treatment plants. Similar to past practice, the Committee will be limiting STAG infrastructure grants only to projects that are publicly-owned or owned by a non-profit entity and that are otherwise eligible for the funding from that state's Clean Water or Drinking Water State Revolving Funds (SRF) loan programs. Privately-owned projects are NOT eligible for infrastructure grants, even if they are otherwise eligible for assistance under a SRF program. The Committee will look favorably upon requests for projects that are listed on a state's most recent Intended Use Plan.

There is a minimum 20% cost share requirement for any portion of a project funded through a STAG infrastructure grant. For example, a \$1 million project could receive a maximum of \$800,000 from the Federal government, with the remaining \$200,000 the responsibility of the grantee. In almost all cases, other federal funds cannot be used to meet this 20% cost share. Ability to fund the 20% cost share is required before EPA can award a STAG grant. Please note that only the non-federal portion of assistance provided by a SRF can be applied towards a project's matching requirement.

STAG projects have very specific eligibility requirements, and the Committee will not consider projects that do not meet those requirements. Please review the types of projects that are eligible for STAG funding [here](#).

STAG project sponsors must provide our office with the following information:

- Amount requested
- Total project cost
- Can the project obligate all of the appropriated funds within 12 months after enactment?
- Estimated start and completion dates for the project
- Is this a Clean Water State Revolving Fund project or a Drinking Water State Revolving Fund project?
- Does the project have (or expects to have within 12 months) its 20 percent matching fund requirement?
- Is the project on your state's most recently finalized Clean Water/Drinking Water State Revolving Fund Intended Use Plan?
- Has the project received federal funds previously? If so, please describe.

## State and Private Forestry

The Forest Service is an agency within the Department of Agriculture. Requests that do not fit into the described categories below are unlikely to be eligible for funding under the Forest Service.

The State and Private Forestry account provides technical and financial assistance, usually through the network of State Foresters, to improve the management, protection, and utilization of the Nation's forests. Community projects are usually limited and include various specific urban and community forestry projects and specific forest disease or pest treatment areas. Members may also request specific State fire assistance projects or specific forestry assistance projects in this account. The Committee will look favorably upon requests for projects that are listed on any federal or state ordinal list or are clearly demonstrated to meet the goals of a State Forest Action Plan(s).

State and Private Forestry project sponsors must provide our office with the following information:

- Can the project obligate all of the appropriated funds within 12 months after enactment?
- Estimated start and completion dates for the project
- Has the project received federal funds previously? If so, please describe.
- Is the project ranked in a priority setting system/list? If so, please provide list name and rank.
- (If landscape scale restoration) Does this project meet the eligibility requirements of the Landscape Scale Restoration program as listed in the instructions on the Forest Service website?
- (If landscape scale restoration) How does this project meet the goals of the State Forest Action Plan(s)?
- (If Forest Health Management) Is this project treating a specific insect, disease, or invasive plant infestation listed in the FY21 Forest Service Budget Justification?
- (If Cooperative Fire Assistance) If a State project, how does this project meet the goals of the State Forest Action Plan? If a local project, how does this project support community mitigation efforts?
- (If Forest Stewardship) How does this project meet the goals of the State Forest Action Plan?
- (If Urban and Community Forestry) How does the project meet the goals outlined in the 2016-2026 Urban Forestry Action plan?
- (If Urban and Community Forestry) Further, how does this project "Conserve working forest landscapes, protect forests from harm, and enhance benefits associated with trees and forests"?
- (If Urban and Community Forestry) Does the project meet at least the 50-50 match requirement?

## Labor, Health & Human Services, Education, and Related Agencies

### DOL - Employment and Training Administration

The Workforce Innovation and Opportunity Act demonstration program is the only Labor Department program that supports community project funding. Community project funding is designated under Training and Employment Services. These projects must meet all statutorily mandated requirements, except that they are exempt from the requirement to compete. In addition, all projects must: 1) Include direct services to individuals to enhance employment opportunities; 2) Demonstrate evidence of a linkage with the State or local workforce investment system; and 3) Include an evaluation component. Equipment purchases may be included within community project funding only as an incidental part of the entire project. A similar standard applies to curriculum development, which should be incidental to the project's emphasis on direct services to individuals. Community project funding cannot be used for construction or renovation of facilities

Project sponsors must provide our office with the following information:

- Information on the direct services to individuals to enhance employment opportunities.
- Demonstrate evidence of a linkage with the State or local workforce investment system.
- An evaluation component.

Equipment purchases may be included within community project funding only as an incidental part of the entire project. A similar standard applies to curriculum development, which should be incidental to the project's emphasis on direct services to individuals.

## HHS - Health Resources and Services Administration (HRSA)

The Subcommittee has historically provided community project funding only in the categories listed below. Requests that do not fit into one of these categories are unlikely to be eligible for community project funding under HRSA.

Health Facilities Construction and Equipment—grants to help with the cost of construction, renovation, or capital equipment for facilities for provision of health, mental health, or substance abuse services, training of health professionals, or medical research. Examples of eligible facilities include hospitals; health centers and clinics; skilled nursing facilities; mental health centers; facilities for schools of medicine, nursing or other health professions; and medical research laboratories. In addition to construction and renovation, grants can be used to acquire capital equipment, such as lab equipment or x-ray machines. Equipment-only grants—that is, grants not involving construction—are permissible (and commonly done). Generally, any equipment having a useful life of more than one year and a unit cost of at least \$5,000 will be eligible as capital equipment. In addition, equipment with lower costs may also be eligible, provided that it is treated as an item of capital expense under the recipient institution's pre-existing, written accounting policies. Equipment expenses for health information systems and electronic medical records systems are permitted expenditures. The costs of expendable supplies such as pharmaceuticals, lab chemicals, or office paper are not eligible. HRSA Health Facilities grants cannot be used to acquire land or purchase existing buildings, or to pay salaries or other operating costs. They cannot be used to pay for work previously completed. Grants can be used for architectural and engineering costs associated with an eligible construction project, but cannot be used for general feasibility studies.

Health Professions Education and Workforce Development—grants for projects to improve education and training of health care professionals, or to analyze health workforce trends and needs.

Rural Health Outreach—grants for projects to improve health care in rural areas. Examples of eligible activities include medical, dental, or mental health care services, health promotion and education, chronic disease management, and improvements to emergency medical services. Grant funds can be used for services only in areas that meet HRSA's definition of rural. For lists of eligible areas and further information regarding that definition, see:

<https://www.hrsa.gov/rural-health/about-us/definition/index.html>

Rural Health Research—grants to support research on rural health problems and ways of improving health care in rural areas.

Telehealth and Health Information Technology—funding for telemedicine, distance learning, or use of information technology to improve health care.

### Substance Abuse and Mental Health Services Administration (SAMHSA)

Community project funding within SAMHSA should be submitted through the Health Surveillance and Program Support account. Community project funding must fall under one of the following categories:

Mental Health—grants to support programs that promote the prevention or treatment of mental health disorders, including rehabilitation, outreach, and other support services.

Substance Abuse Treatment—grants to support programs that improve access, reduce barriers, and promote high quality, effective treatment and recovery services.

Substance Abuse Prevention—grants to support programs to prevent the onset of illegal drug use, prescription drug misuse and abuse, alcohol misuse and abuse, and underage alcohol and tobacco use.

Community project funding cannot be used for construction (other than a limited amount of renovation necessary to carry out a funded project).

## DOE - Elementary and Secondary Education

Innovation and Improvement -- Community project funding for elementary and secondary education should be submitted through the Innovation and Improvement account. Elementary and secondary education community project funding includes instructional services, afterschool centers, curricula development, teacher training, acquisition of books and computers, arts education, social and emotional learning activities, full-service community schools, and early childhood education. In general, the focus of elementary and secondary education community project funding should be providing early childhood or K-12 educational services. Community project funding to provide and improve special education services at the elementary and secondary levels are also eligible under elementary and secondary education.

Community project funding may include early intervention services for infants and toddlers, transition services, and postsecondary education services. Eligible grantees are state education agencies, school districts, colleges and universities, and other public and private nonprofit entities. Generally, community project funding intended for individual schools is provided to the applicable school district and not directly to the individual school. Community project funding cannot be used for construction or renovation of school buildings, except in the case of minor remodeling required as part of technology upgrades. Daycare and childcare projects that do not include educational services are also not eligible.

## Postsecondary Education

Fund for the Improvement of Postsecondary Education (FIPSE) -- Community project funding can be designated under this heading for a wide variety of higher education projects. Generally, community project funding should focus on improving access to, or the quality of, postsecondary education. Community project funding cannot be used for construction or renovation of academic buildings, except in the case of minor remodeling required as part of technology upgrades. Examples of the types of projects that can be funded under FIPSE include projects to hire and train faculty, establish and improve degree programs, improve teacher preparation programs, develop and improve curricula, upgrade technology and telecommunications, acquire science laboratory equipment, provide student support, implement university partnerships with school districts, and establish research and training centers. Grantees are usually colleges and universities, but may include other public and private nonprofit organizations.

# Military Construction, Veterans Affairs, and Related Agencies

## Construction and Unspecified Minor Construction – Active Components

Eligible community project requests include both construction and unspecified minor military construction projects for active components. An unspecified minor military construction project is a project that has an approved cost equal to or less than \$6,000,000. The types of projects under this heading include construction, installation, equipment of temporary or permanent public works, military installations, and facilities for the accounts listed: Army, Navy and Marine Corps, Air Force, Defense-Wide Agencies (SOCOM, DHA, etc.).

## Construction and Unspecified Minor Construction – Reserve Components

Eligible community project requests include both construction and unspecified minor military construction projects for Reserve Components. An unspecified minor military construction project is a project that has an approved cost equal to or less than \$6,000,000. Some Reserve Component projects require a State funding match. Requesting offices must determine whether the proposed project requires such a match and if so, confirm that the project has current State match funding before the request can be considered. The types of projects under this heading include construction, expansion, rehabilitation, and conversion of facilities for training and administration for the accounts listed: Army National Guard, Air National Guard, Army Reserve, Navy Reserve, Air Force Reserve.

## Planning and Design

The types of projects under this heading include improving facility resilience, study, planning, design, and architect and engineer services for the accounts listed: Army, Navy and Marine Corps, Air Force, Defense-Wide Agencies (SOCOM, DHA, etc.), Army National Guard, Air National Guard, Army Reserve, Navy Reserve, Air Force Reserve.

The eligible lists of community projects are those that are submitted to Congress by the Secretary of Defense or his/her designee. Projects that only appear on a list or FYDP provided by a base commander will not be accepted. Such lists include:

- Future Year Defense Program (FYDP) – FYDP is a projection of the forces, resources, and programs needed to support Department of Defense (DOD) operations over a five-year span. The FYDP is released simultaneously with the President's budget request. The updated document listing projects eligible for FY2022 will be obtainable after the FY2022 full budget rollout, through the

Under Secretary of Defense (Comptroller) website:  
<https://comptroller.defense.gov/Budget-Materials/>

- Unfunded Requirements/Unfunded Priorities Lists (UFRs/UPLs) – UFRs/UPLs are lists that each Service provides to Congress that identify priority projects which were not included in the President's budget request. These lists must be approved by the Secretary of Defense. UFRs/UPLs become available to Congress on the date of the President's full budget release (not skinny budget) and can be found by contacting the Congressional Liaison Offices of the Armed Services.
- Cost-to-completes (CTCs) – CTCs are projects that have previously received an appropriation but require additional funding for completion. These lists represent the requirements identified by each Service for the additional funding necessary to complete a project. The lists are approved by each Service Secretary and can be obtained by contacting the Congressional Liaison Offices of the Armed Services.

These lists include projects, ongoing and upcoming, that ensure long-term viability, better readiness, increased resiliency, improved living and working conditions for service members and their families, and significant cost savings in perpetuity. As indicated above, some Reserve Component projects will additionally require a corresponding State funding match. Please verify said funding before submission. The Appropriations Committee will not waive match requirements.

Please Note: Each project request must be for Fiscal Year 2022 funds only and cannot include a request for multi year funding. In addition, to be eligible, requested projects must be shovel ready in Fiscal Year 2022 with 35 percent design complete and must be positioned to have contracts awarded in Fiscal Year 2022.

Project sponsors must also provide our office with the following information:

- Which Service is the project for?
- Installation Name
- Project Name and Amount
- Planning and Design
- Is the funding requested for planning and design costs?
- Is the project for unspecified minor construction?
- Is the project on the FY 2022-2026 FYDP?
- Is the project on a Service unfunded requirement (UFR) or unfunded priority list (UPL)?
- Is the project a cost-to-complete from a prior year? If so, what year?



# Transportation, Housing and Urban Development, and Related Agencies

## Department of Transportation - Local Transportation Priorities

The Local Transportation Priorities account may be used for highway and bridge construction and repair; transit capital projects; bicycle, pedestrian and recreational trails; and construction of ferry boats and terminals, among other projects. This is one of the most flexible accounts. All projects must be formally supported by the state or local government that would administer the project. Strong candidates for CPF funding include those that are:

- Capital projects or project-specific planning/design for a capital project.
- Supported by the state or local government that would administer the project. Inclusion on a Statewide Transportation Improvement Plan (STIP) or Transportation Improvement Plan (TIP) would satisfy this requirement.
- Administered by public entities.

## Department of Transportation - Airport Improvement Program (AIP)

AIP community project requests may be used for enhancing airport safety, capacity, and security, and mitigating environmental concerns. All projects must be on the current [National Plan of Integrated Airport Systems \(NPIAS\)](#). Funding may be used only for facilities and equipment and may not be used for construction or rehabilitation of contract towers.

## Department of Housing and Urban Development - Economic Development Initiative

EDI community project requests may be used for economic and community development activities, including land or site acquisition, demolition or rehabilitation of housing or facilities, construction and capital improvements of public facilities (including water and sewer facilities), and public services. Requests may also include planning and other activities consistent with the underlying authorization for the Community Development Block Grant program within HUD. EDI community project requests are not eligible for the reimbursement of expenses for activities already undertaken (including debt service or debt retirement). All projects must be:

- Supported broadly by local stakeholders, including residents, businesses, and elected Officials.
- Administered by governmental or non-profit entities, including public housing agencies, as well as tribes and tribally designated housing entities.

## Who Can I Call to Learn More?

Interested CPF project sponsors should contact their county's district representative in Congressman Golden's office to discuss their projects. We strongly encourage sponsors not to begin the application process until they have all necessary materials and supporting documentation. See below for your district representative point of contact.

Aroostook, Northern Penobscot (Katahdin Region), Washington (inland) counties:

Barb Hayslett  
[Barbara.Hayslett@mail.house.gov](mailto:Barbara.Hayslett@mail.house.gov)  
7 Hatch Drive Suite 230  
Caribou, ME 04736  
(207) 492-6009

Hancock, Southern Penobscot, Piscataquis, Waldo, and Washington (coastal) counties:

Morgan Urquhart  
[Morgan.Urquhart@mail.house.gov](mailto:Morgan.Urquhart@mail.house.gov)  
6 State Street Suite 101  
Bangor, ME 04401  
(207) 249-7400

Androscoggin County:

Kathy Cloutier  
[Katherine.Cloutier@mail.house.gov](mailto:Katherine.Cloutier@mail.house.gov)  
179 Lisbon Street  
Lewiston, ME 04240  
(207) 241-6767

Franklin, Oxford, and Somerset counties:

Dan Jenkins  
[Dan.Jenkins@mail.house.gov](mailto:Dan.Jenkins@mail.house.gov)  
179 Lisbon Street  
Lewiston, ME 04240  
(207) 241-6767

Kennebec County ([2nd District Towns](#)):

Emily Manter  
[Emily.Manter@mail.house.gov](mailto:Emily.Manter@mail.house.gov)  
179 Lisbon Street  
Lewiston, ME 04240  
(207) 241-6767

## How Do I Apply?

### Community Project Funding Applications

Please see below for links to each of the Appropriations subcommittee applications. These final applications must be completed and submitted with all supporting materials no later than April 14th, 2021.

Before proceeding, please ensure that you are completing the correct application based on the federal program under which your project would be funded.

Supplemental and supporting materials can be submitted to our office by emailing us [GoldenCPF@mail.house.gov](mailto:GoldenCPF@mail.house.gov).

1. [Agriculture, FDA, and Related Agencies](#)
2. [Commerce, Justice, Science, and Related Agencies](#)
3. [Defense](#)
4. [Energy & Water Development and Related Agencies](#)
5. [Financial Services and General Government](#)
6. [Homeland Security](#)
7. [Interior, Environment, and Related Agencies](#)
8. [Labor, Health & Human Services, Education, and Related Agencies](#)
9. [Military Construction, Veterans Affairs, and Related Agencies](#)
10. [Transportation, Housing and Urban Development, and Related Agencies](#)